

Emergency Checklist

WHAT TO DO IN THE EVENT OF A WATER LOSS:

- ACCOUNT AND CARE FOR ALL PERSONNEL AND RESIDENTS.
- DO NOT WALK THROUGH WATER PRIOR TO IDENTIFYING THE SOURCE AND ANY POSSIBLE HAZARD. (IE. ELECTRICAL SOURCES AND CONTAMINATES.)
- IF POSSIBLE, TURN OFF THE WATER SOURCE. SAVE ANY BROKEN OR FAULTY PARTS.
- CONTACT YOUR COMPANY OR REFER TO COMPANY PROTOCOL.
- CALL **PACT/PuroClean** TO BEGIN MITIGATING AND MINIMIZING DAMAGE AND COSTS.
- TEST FOR ENVIRONMENTAL HAZARDS.
- WHEN APPROPRIATE, CONTACT YOUR INSURANCE PROVIDER.
- DOCUMENT EVENTS AND PHOTOGRAPH ALL AREAS AND ITEMS OF VALUE, KEEPING ALL RECEIPTS.
- DOCUMENT ALL EXPENSES, OR AT MINIMUM THE VENDORS/SUPPLIERS THAT WILL BILL YOU.
- ARRANGE TO RECOVER PERSONAL PROPERTY IF POSSIBLE.

WHAT TO DO IN THE EVENT OF A FIRE LOSS:

- CALL 911
- ACCOUNT AND CARE FOR ALL PERSONNEL AND RESIDENTS.
- FOLLOW DIRECTIONS OF THE FIRE DEPARTMENT.
- CONTACT YOUR COMPANY OR REFER TO COMPANY PROTOCOL.
- CALL **PACT/PuroClean** FOR YOUR EMERGENCY SERVICE NEEDS. FROM BOARD UP THROUGH RE-CONSTRUCTION.
- ASSURE THAT ALL UTILITIES ARE TURNED OFF OR IDENTIFIED AS SAFE BY A PROFESSIONAL.
- ASSURE THAT THE STRUCTURE IS ASSESSED BY A PROFESSIONAL AND DETERMINED SAFE BEFORE ENTERING.
- SECURE AREA AS NEEDED. (IE. BOARD UP & FENCING)
- WINTERIZE IF TEMPERATURES WILL POTENTIALLY FALL BELOW FREEZING IN THE NEAR FUTURE.
- SET UP TEMPORARY POWER AS NEEDED.
- TEST FOR ENVIRONMENTAL HAZARDS.



24 HR Emergency Services
(816) 272-4664



Non-EM Requests/Office
(816) 287-3030